



**Request for Qualifications (RFQ) #20-04
Professional Airport Consulting Services**

**Addendum No. 1
Addendum Issue Date: June 19, 2020**

This addendum is being issued to modify some sections of the RFQ and provide answers to submitted questions. Generally, modifications to the RFQ contained in this addendum are indicated as follows: text removed is indicated as ~~strike through~~ and text added is indicated as **bold italic**.

I. MODIFICATIONS:

1. ADD: *Tab 4 – Additional Qualifications (12 page limit)*

Topics in this section may include, but are not limited to:

- Familiarity and understanding of the airport's needs
- Corporate history and background in aviation consulting
- Firm's ability to provide contact person with demonstrated aviation experience and overall project coordination
- Knowledge/familiarity with FAA and State regulations, policies, and procedures
- Success of recent projects
- Awards or special recognition achieved by the firm

II. QUESTIONS:

1. Q: What is the status of the crosswind runway project? How does this fit into the projects in the current RFQ?
A: The extension of Runway 6-24 has been put on hold; this project will not be part of the current RFQ.
2. Q: Will any projects be added to the ACIP during the 5-year period?
A: A potential project is the relocation of the airfield electrical vault.
3. Q: What is the project priority? Is it as listed (which matches PCI values) or does the runway have precedence?
A: Current project priority is the same order as the projects listed in the RFQ.

4. Q: What is your financial plan for this work? Entitlements or discretionary?
A: Funding will primarily be entitlements, with the potential for some discretionary.
5. Q: Is there a preferred pavement type or should we use what best fits the situation?
A: Runway and taxiway pavement will be asphalt; apron pavement may be a combination of PCC and asphalt (best fit).
6. Q: Can we get a copy of LAN's most recent ALP?
A: Yes, ([link to ALP](#))
7. Will selection include more than one firm?
A: We anticipate the selection of only one firm.
8. Q: Is this just for Capital Region Int'l Airport?
A: Yes; this RFQ only applies to LAN
9. Q: Is a copy of ACIP available?
A: Yes ([link to ACIP](#))
10. Q: The RFQ mention 3 tabs, Cover Letter, SF330, and References, but it says firms will be ranked based on other criteria in paragraph. Can we add more/sections?
A: See Modification #1 above
11. Q: Who is making the decision – selection committee?
A: A selection committee consisting of at least three people will conduct the initial evaluation of the SOQs. If necessary, a short-list of firms will be developed.
12. Q: How will interviews be conducted?
A: Top-ranked firms will be invited for in-person interviews to be conducted at the Capital Region International Airport.
13. Q: Is there a page limit?
A: No; however there is a 12-page limit for Tab 4 (see Modification #1 above).
14. Q: Does CRAA request just the 3 hard copies of the SOQ, or would you like electronic copies as well?
A: Hard copies are required, but an electronic copy me be provided as well.

< End of Addendum No. 1 >