



**REQUEST FOR PROPOSALS (19-06)
AIRFIELD INSPECTION & RECORDS MANAGEMENT SYSTEM AT THE
CAPITAL REGION INTERNATIONAL AIRPORT**

<p>Addendum No. 1 Addendum Issue Date: December 5, 2019</p>

This addendum is being issued to provide answers to submitted questions.

I. QUESTIONS:

1. Which specific system(s) does the Capitol Region International Airport currently use to conduct its 139 inspections, work orders, NOTAMs and wildlife activity?

The Capital Region Airport Authority currently uses AirOps version 1.72 for its 139 inspections, MPulse 8.0 for work orders, the FAA's NOTAM Manager for NOTAMs and an Authority developed hard copy form for wildlife activity.

2. How much has the organization budgeted for this opportunity? Does this amount cover the initial set up and ongoing maintenance cost? If so, how many years of ongoing maintenance does it cover?

The Airport Authority has not established a specific budget for this project.

3. How many users would have access to the system?

A minimum of 19 users should have access to the system

4. What would be the preferred implementation timeline?

The preferred implementation timeline is for users to have access to the program by April 2020.

5. How many days of onsite training would be required?

1 day of onsite training would be required unless all aspects of the product can be trained via webinar.

6. Would the onsite training be on an ongoing basis or only during initial product launch?

Onsite training would only be during the initial product launch unless any major changes happen to the product at a later date.

7. Besides training, will there be any other onsite services that will be needed?

No other onsite services will be needed.

8. How long is the initial contract term/length?

The Airport Authority intends to enter into an agreement of up to five (5) years in length. This agreement will include a Software as a Service (SaaS) and/or maintenance plan. This should be invoiced on an annual basis.

9. Will the Authority be supplying the Map image, or is this a vendor responsibility?

The map image is the responsibility of the vendor.

10. Will the Authority be supplying the optional Layer GIS information? If so, for what layers?

For example:

1. Lighting
2. Signs
3. Runways
4. Roads
5. Shoulders
6. Apron
7. Taxiways
8. Taxiways Intersections
9. Obstructions
10. EMAS

The Airport Authority does not have any GIS information available.

11. How many mobile devices should be included in the proposal?

2 mobile devices should be included.

12. On pp. 14-15, Section 5 (Submittal Requirements and Evaluation Criteria), Item 3.i. (Tab 9 - Proposed Exceptions) addresses exceptions to the RFP requirements. Are we also able to note exceptions to and red-line the Form of Agreement?

Any exceptions to the Form of Agreement may be added to Tab 9.

< End of Addendum No. 1 >