

September 1, 2009
REGULAR MONTHLY BOARD MEETING
Chris Holman, Chairman

BOARD MEMBERS PRESENT: Chris Holman, Paul Hufnagel, Todd Cook and Charles Moore

Absent: Victor Celentino and Calvin Lynch

MANAGEMENT, STAFF AND EMPLOYEES PRESENT: Bob Selig, Mike Daigle, Dale Feldpausch, Dan Otto, Nicole Noll-Williams, Brent Case, Tom Coe, Lisa Adams, Steve Bangs, Kim Daman, Kevin Miller, Liz Andrews and Bonnie Wohlfert.

MEMBERS OF THE PUBLIC PRESENT: Pam Tobin, LCC; Bob Kolt, Brent Case, Pat Frame, RS & H; Clint Nemeth, RW Armstrong; Gordy Bogner, RW Armstrong; Gary Siegfried, Mead & Hunt; Frank & Ed Cook, Homeowners; Candace B. & Caleb Hansen, WLNS; Roger Crane

CALL TO ORDER

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1. Chris Holman, Chairman called the Regular Monthly Board Meeting of the Capital Region Airport Authority to order at 4:03 p.m. with a quorum present.

ELECTION OF OFFICERS

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1. Paul Hufnagel moved the Board re-elect the following officers:
Chairperson: Chris Holman
Vice Chairperson: Paul Hufnagel
Treasurer: Dale Feldpausch
Secretary: Bonnie Wohlfert
 2. The motion passed unanimously.

APPROVAL OF MINUTES

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1. Paul Hufnagel moved the Board approve the minutes of the July 7, 2009 Regular Board meeting.
 2. The motion passed unanimously.
 3. Paul Hufnagel moved the Board approve the minutes of the August 24, 2009 Strategic Planning Session.
 4. The motion passed unanimously.

PUBLIC COMMENT

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1. Ed Cook, property owner, feels he is being ignored on all fronts regarding the drain issue and plans to conduct an informational picket at the airport. He showed board members the signs he plans to display.

COMMUNICATIONS

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1. None

REPORTS

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1. None

UNFINISHED BUSINESS

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1. None

RESOLUTIONS

#09-44 Appointment of MERS Officer/Employee Delegate& Alternate

- a. Paul Hufnagel moved the Capital Region Airport Authority Board approve Resolution #09-44 approving the appointment of Kimberly Daman as Officer Delegate and Dale Feldpausch as the Alternate as well as certify the election of Rick Willis as the Employee Delegate and Greg Welch as the Alternate for the 2009 Annual Meeting of the Municipal Employees Retirement System.
- b. The motion passed unanimously.

#09-45 Authorization to Purchase Generic Service Years from MERS of Michigan

- a. Paul Hufnagel moved the Capital Region Airport Authority Board approve Resolution #09-45 authorizing Steve Bangs' purchase of generic service time through MERS and authorized the Executive Director to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

#09-46 Liquor License

- a. Todd Cook moved the Capital Region Airport Authority Board approve Resolution #09-46 authorizing the Executive Director to sign all liquor license related documents on behalf of the Authority.
- b. The motion passed unanimously.

#09-47 EDA Grant Application

- a. Todd Cook moved the Capital Region Airport Authority Board approve Resolution #09-47 approving the submission of an application to the U.S. Economic Development Administration for the projects identified and authorized the Executive Director to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

#09-48 C2AE Utility Extension, Water Main Contract Amendment

- a. Todd Cook moved the Capital Region Airport Authority Board approve Resolution #09-48 approving the contract amendment with C2AE in the amount of \$217,900 for the design and construction administration of the west airport water main extension, Commerce Park perimeter road paving and a service contract with the Lansing Board of Water & Light.
- b. Paul Hufnagel moved to amend Resolution 09-48 as follows: *Accordingly, C2AE fee for this work will increase from a total of \$37,200 to \$217,900 be increased by \$217,900 for a total contract amount of \$255,100.*
- c. The amendment passed unanimously.
- d. The motion as amended passed unanimously.

MONTHLY REPORTS

1. Financial Report – Dale Feldpausch
2. Report of the Executive Director – Bob Selig
 - We have received our Foreign Trade Zone designation. Brent Case is the director of this development and we have several leads on parties interested in building in the FTZ. Building design standards for the Commerce Park and the FTZ administration policy & fee manual will most likely be on the October agenda.

- Liz Andrews, former travel agent, is assisting with the Apple Vacations “Lansing to Cancun” promotion.
- Air service development efforts continue.
- A meeting is scheduled for next week to discuss the community drain issue.

NEW BUSINESS

1. None

PUBLIC COMMENT

1. Frank Cook commented on the lack of action to resolve the drain issue.
2. Ed Cook commented on the financial report given regarding items not cleared off the books, punch list work and the contract lapse timeframe. He stated a year is close to being up with November just around the corner and he wonders why the airport is not holding the contractor responsible.
3. Roger Crane commented on his dissatisfaction with the Airport. He was also glad to see the media was in attendance to draw more attention to matters.

BOARD MEMBER COMMENTS

1. Chris Holman stated there is no lack of activity by staff regarding efforts to recruit air service.

ENTER EXECUTIVE SESSION

1. Paul Hufnagel moved the Board enter an Executive Session to discuss labor negotiations at 4:35 p.m.
2. The roll call vote was as follows: Mr. Cook, yes; Mr. Hufnagel, yes; Mr. Moore, yes; Mr. Holman, yes.

RETURN FROM EXECUTIVE SESSION

1. Paul Hufnagel moved the Board adjourn Executive Session. The roll call vote was as follows: Mr. Cook, yes; Mr. Hufnagel yes; Mr. Moore, yes; Mr. Holman, yes.
2. The Board returned to its regular session at 5:19 p.m.

ADJOURN

1. Paul Hufnagel moved the meeting be adjourned at 5:20 p.m.
2. The motion carried, and the meeting was adjourned.

Chris Holman, Chairman

Bonnie Wohlfert, Secretary