

May 12, 2009
REGULAR MONTHLY BOARD MEETING
Chris Holman, Chairman

BOARD MEMBERS PRESENT: Chris Holman, Paul Hufnagel, Todd Cook, Victor Celentino, Charles Moore, Calvin Lynch

MANAGEMENT AND STAFF PRESENT: Bob Selig, Mike Daigle, Dale Feldpausch, Tim Haizlip, Kim Daman, Tom Coe, Lisa Adams and Bonnie Wohlfert.

EMPLOYEES AND MEMBERS OF THE PUBLIC PRESENT: Dan Otto, Steve Bangs, Michelle Lester, Bob Kolt, Casey Ries, Gordie Bogner, RW Armstrong; Ron Engel, Mead & Hunt; Ron Rosen, Don Holbrook, Bill Kruse, Frank & Karen Cook, Ed Cook, Debbie DeLeon, Ingham BOC; Ed Crouse.

CALL TO ORDER

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1. Chris Holman, Chairman called the Regular Monthly Board Meeting of the Capital Region Airport Authority to order at 4:00 p.m. with a quorum present.

APPROVAL OF MINUTES

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1. Paul Hufnagel moved the Board approve the minutes of the April 7, 2009 Regular Board meeting.
 2. The motion passed unanimously.

PUBLIC COMMENT

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1. Don Holbrook, Bill Kruse and Frank Cook voiced their displeasure with the airport and the increase in water they are experiencing on their property since the extension of the runway and relocation of DeWitt Rd.

FY 2010 BUDGET PRESENTATION – DALE FELDPAUSCH

COMMUNICATIONS

-
1. None

REPORTS

-
1. None

UNFINISHED BUSINESS

-
1. None

RESOLUTIONS

#09-15 Budget FY 2010 Approval with Mill Levy Certification

- a. Charles Moore moved the Capital Region Airport Authority Board approve Resolution #09-15 adopting the proposed Budget for Fiscal year 2010 and authorized the Executive Director to certify to Ingham County the necessary mill levy amounts.
- b. Victor Celentino moved this resolution be tabled.
- c. The motion passed unanimously and Resolution #09-15 was tabled.

#09-16 Rates and Charges Ordinance – FY2010

- a. Charles Moore moved the Capital Region Airport Authority Board approve Resolution #09-16 authorizing the Rates and Charges Ordinance for Fiscal Year

2010, effective July 1, 2009, subject to a 30 day airline review and comment period in accordance with the terms of the airline agreement that ends June 30, 2010.

- b. Victor Celentino moved this resolution be tabled.
- c. The motion passed unanimously and Resolution #09-16 was tabled.

#09-17 RW Armstrong Agreement – Easement Acquisition Services

- a. Paul Hufnagel moved the Capital Region Airport Authority Board approve Resolution #09-17 approving the agreement with RW Armstrong for Land Acquisition Services, subject to receipt of Federal grant, in the amount of \$116,752.00 and authorized the Executive Director to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

#09-18 Mead & Hunt Wetlands Mitigation Monitoring / Reports

- a. Paul Hufnagel moved the Capital Region Airport Authority Board approve Resolution #09-18 approving the Mead & Hunt agreement for wetlands monitoring and reporting in the amount of \$20,605.00 and authorized the Executive Director to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

#09-19 Bonded Warehouse Appraisal – Oetzel–Hartman Group

- a. Paul Hufnagel moved the Capital Region Airport Authority Board approve Resolution #09-19 approving an Oetzel-Hartman appraisal cost of \$4,000.00 for 3798 Capital City Blvd. and authorized the Executive Director to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

#09-20 Mason Ramp Reconstruction Bid Award

- a. Paul Hufnagel moved the Capital Region Airport Authority Board approve Resolution #09-20 approving the contract award to Rieth Construction Company, Inc. for the reconstruction of the ramp at Mason Jewett Field in the amount of \$226,218.87 and authorized the Executive Director to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

#09-21 RW Armstrong Construction Engineering Mason Ramp

- a. Paul Hufnagel moved the Capital Region Airport Authority Board approve Resolution #09-21 approving the construction engineering agreement with RW Armstrong for the reconstruction of the ramp at Mason Jewett Field in the amount of \$27,900.00 and authorized the Executive Director to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

#09-22 Smarte Carte Equipment Lease

- a. Paul Hufnagel moved the Capital Region Airport Authority Board approve Resolution #09-22 authorizing an equipment lease with Smarte Carte, Inc. and authorized the Executive Director to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

**#09-23 Thomas & Janet Tuttle Trust Lease & Agreement for Hangar Sites
Assignment to LMD Investments, LLC**

- a. Paul Hufnagel moved the Capital Region Airport Authority Board approve Resolution #09-23 authorizing the assignment of the Lease & Agreement for Hangar Sites to LMD Investments LLC, pending receipt of proof of sale, and authorized the Executive Director to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

#09-24 Transfer of Ownership – Drug Canine

- a. Paul Hufnagel moved the Capital Region Airport Authority Board approve Resolution #09-24 authorizing the transfer of ownership of the drug canine, Floyd, to John Wilson in accordance with the terms and conditions set forth in the transfer of ownership letter of agreement and authorized the Executive Director to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

**#09-25 Approval of MOU with Clinton County regarding the site for the
international trash treatment incinerator**

- a. Paul Hufnagel moved the Capital Region Airport Authority Board approve Resolution #09-25 authorizing the Executive Director to sign the Memorandum of Understanding with Clinton County regarding the site for the international trash treatment incinerator on behalf of the Authority.
- b. The motion passed with a 5-1 vote, (Celentino, Cook, Hufnagel, Moore and Holman yes; Lynch no)

#09-26 Consulting Agreement – InterVistas Consulting

- a. Paul Hufnagel moved the Capital Region Airport Authority Board approve Resolution #09-26 authorizing a consulting agreement with InterVistas Consulting in an amount not to exceed \$43,250.00 and authorized the Executive Director to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

#09-27 Fourth Amendment to Restaurant Lease/Concession Agreement

- a. Paul Hufnagel moved the Capital Region Airport Authority Board approve Resolution #09-27 authorizing the Fourth Amendment to the Restaurant Lease/Concession Agreement and authorized the Executive Director to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

MONTHLY REPORTS

1. Financial Report – Dale Feldpausch
2. Report of the Executive Director – Bob Selig
 - Addressed the concerns of the neighbors who spoke during public comment.
 - Grand Opening of the Federal Inspection Station is scheduled for May 26, 2009.
 - Foreign Trade Zone application is moving through the process and has been positively submitted for approval.
 - Jet America (previously Air Azul) will start July 1, 2009.
 - Administration office hours will change from 8:00 am -5:00 pm to 8:00 am – 4:30 pm.

NEW BUSINESS

1. None

PUBLIC COMMENT

1. None

BOARD MEMBER COMMENTS

1. Paul Hufnagel & Charles Moore commented on the concerns of the property owners and assured them we will do all we can to get this resolved.

ADJOURN

1. Calvin Lynch moved the meeting be adjourned at 5:14 p.m.
2. The motion carried, and the meeting was adjourned.

Chris Holman, Chairman

Bonnie Wohlfert, Secretary