

**Request for Qualifications 23-01
Professional Engineering Services
Capital Region International Airport**

The Capital Region Airport Authority (CRAA) intends to select a consultant to assist in the Port Lansing Site Readiness Project. Interested consulting firms are requested to provide five (5) copies of a Statement of Qualifications (SOQ) to Mr. Robert Benstein, Vice-President & COO, Capital Region Airport Authority, 4100 Capital City Boulevard, Lansing, MI 48906 no later than 3:00 PM on February 3, 2023. The SOQ should demonstrate the consultants' interest in providing planning, architectural/engineering design, and construction administration services for the project, the scope of which is to extend utility infrastructure to the Port Lansing industrial park. Specifically, the project includes the following elements:

- Installation of ~8,200 feet of 10" sanitary sewer
- Installation of ~1,175 feet of 12" water main
- Installation of ~3,225 feet of storm sewer ranging in size from 18" to 48"
- Extension of ~5,000 feet of three phase electrical infrastructure
- Creation of a regional storm water detention area to support the project site

This is a Quality Based Selection process, and services for the project will be negotiated independently. SOQ submittals shall exclude fees or cost. Not all of the services or development items listed in this advertisement may be contracted nor eventually required. The CRAA reserves the right to initiate additional procurement action for any services included in this procurement, but not under contract.

Firms will be ranked in in the following areas and weighted as indicated:

Form of Submission	5%
Cover Letter/Introduction	5%
Key Personnel Professional Qualifications	20%
Demonstrated Experience with Similar Projects	25%
Familiarity with and Understanding of Project	10%
Familiarity and Experience with EDA Grant Funded Projects	15%
Corporate History and Background	5%
Familiarity with Applicable Federal/State/Local Regulations	5%
Success of Recent Projects	5%
Awards and Special Recognition	5%

Firms should provide a minimum of three references from entities within the State of Michigan; references should be related to projects of a similar size and scope. Additional information may be requested from the top selected firm or firms. Interviews may be conducted at the discretion of the CRAA.

Construction of the project is expected to begin no later than March 2024, with completion anticipated within 18 months. The project will be funded through a grant from the Economic Development Administration as well as local sources. The selected firm will be subject to all applicable Federal and State requirements.

SOQ submittals shall be organized as follows:

- Tab 1 - Cover letter (2-page maximum)
- Tab 2 - Organization chart
- Tab 3 - Resumes of key personnel (2-page limit per person)
- Tab 4 - Summaries of example projects (5 projects, 2-page limit per project)
- Tab 5 - Familiarity with and understanding of project, including potential issues or challenges (2-page maximum)
- Tab 6 - Familiarity and experience with EDA grant funded projects (3-page maximum)
- Tab 7 - Additional information including corporate history and background; familiarity with applicable Federal, State, and local regulations; success of recent projects (i.e., on time, within budget, etc.); awards and special recognition; etc. (10-page maximum)
- Tab 8 - References

For a copy of the Preliminary Engineering Report related to this project, contact Robert Benstein, Vice-President & COO, at (517) 886-3716 or rbenstein@craa.com